



2010 Saturday Market “Booth with a Cause” Participation

The City of Greenville is currently managing the Carolina First Saturday Market, located on Main Street at McBee Avenue, which brings together the finest in-season produce, fresh-cut flowers, gourmet foods, and local handmade crafts every Saturday morning from May through October. Each week the Market continues to generate excitement and gain support within the community.

Your Greenville community organization has been invited to attend the Saturday Market as the “Booth with a Cause” in order to increase awareness and gain exposure. The “Booth with a Cause” provides the opportunity for the Market and the community to give back. Interested organizations will be designated one Saturday during the 2010 Market season for a fee of \$15, which includes a 10’x10’ tent space and one 6’ table. The “Booth with a Cause” organization may recruit volunteers, collect donations, hand out literature, and sell approved merchandise related to their efforts. Please submit your application as soon as possible. Once dates are scheduled, each organization will also be listed on our website. This opportunity will be extended only once per group during each Market season.

Selection of Organizations

The “Booth with a Cause” applications will be compared and selected based on the following criteria:

- Local, community minded organizations which focus on health, environmental concerns, youth, and/or leisure OR any United Way supported agency
- Tax-exempt community service agencies
- Fee received with application

Event Information

Dates: Saturdays, May 1 through October 30 (except October 9)

Hours of Operation: 7:00 am Vendors arrive and set-up at event site

7:45 am All vehicles must be off of event site

8:00 am Market Opens

12:00 noon Market Closes

12:10 pm Vendor vehicles may return to event site for loading

Location: S. Main Street at McBee Avenue

Restrooms: available at Soby’s on the Side

Rules and Regulations

- **All “Booth with a Cause” participants must be non-profit, tax-exempt community service agencies.**
- **Booth must be staffed by organization members for the entire time the Market is open (8:00am – 12:00noon May through Oct.)**
- **Attendance:** Only one community organization is selected to be at the Market each week. If you have been selected to participate, please make every effort to keep your commitment. One week (7 days) notice is required if you will not be able to attend a committed Saturday. Failure to be present on a committed date and/or give notice of absence may result in the forfeiture of your privilege to participate in the Carolina First Saturday Market. The Market is a rain or shine event and will only be cancelled as a last resort.
- **Booth Set-up:** The City will setup the tent and table. Vehicles are allowed on site to unload only. Vendors are encouraged to be creative in decorating their booths/tents.
- **Vendor Parking:** Vendor parking will be provided near the Market site. If you choose to park elsewhere, your car may be towed at your risk and expense.
- **Booth Take Down:** Booths should be completely torn down before vehicles are brought on site. No vehicles will be allowed on site until 10 minutes after official Market closing time. Vendors are committed to stay until closing. Vendors leaving before closing time without Market manager approval may result in expulsion for the duration of the season. Vendors are responsible for keeping their own spaces clean and attractive during and after the Market.
- **Policies for ALL Vendors:**
 - The Carolina First Saturday Market (herein known as the “Market”) standard weekly space fee includes a 10x10 tent, one table, and two chairs.
 - Please come prepared with your own site supplies (extra tables, chairs, tape, tacks, scissors, etc.).
 - Per City ordinance, no pets are allowed in the permitted Market area – with the exception of service dogs.
 - **Sodas, water, sports drink, fruit juices, alcohol of any kind, canned and bottled beverages, or other “brand name/commercial” beverages may NOT be sold by vendors.**
 - No import, novelties, franchise products or items made from craft kits may be sold at the Market.
 - The Market reserves the right to prohibit anyone from selling and/or refuse any product from being sold.
 - The Market reserves the right to refuse participation to vendors who do not comply with Market regulations or do not meet Market standards which include, but are not limited to, following all local, city, state, and federal laws and regulations.
 - Market staff has the authority to move and reassign vendor spots to enhance or facilitate Market operations.
 - Vendors may not sell any items not approved or listed in the Market application. Market staff has the right to ask a vendor to remove their products. If you wish to sell something different during the course of the season, the Saturday Market Committee must first approve the new items.
 - Children must be supervised at the Market site at all times.
 - Vendors are required to wear proper attire, including shoes and shirts, while selling at the Market.

- The Market is not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising from or pertaining to preparation for or participation in the Market.
- Hawking is strictly prohibited at the Market.
- Abusive language and hazardous or offensive behavior will not be tolerated. The Market staff has the right to request the offending vendor to leave the area. Upon failure of the offending party to leave, the Market may remove property at the vendor's expense, and the Market is discharged from any and all loss or damage occurring in such removal.
- The Market does not guarantee the marketability of the vendors' goods or the success of the vendors' efforts.
- Each vendor operates as an individual entity and is responsible for setting his/her own prices. Weights and measures are expected to be in accordance with local, state, and federal regulations.

THANK YOU for participating in the Carolina First Saturday Market. We are looking forward to providing a fun and successful 2010 event, showcasing the Upstate's fresh produce, talented crafter, and tasty food.

For more information contact Morgan Cox, Saturday Market Manager for the City of Greenville at 864-467-4494, by fax at 864-467-6626, or via email at mcox@greenville.gov